



(An ISO 9001 : 2008 Certified Institute)

MARUTI INSTITUTE OF MANAGEMENT & TECHNOLOGY

(Governed by Maruti Welfare Society Under Section 21,1860 Govt of UP)

Approved by CR Act Ministry of Human Resource Development

Department of Higher & Secondary Education Government of India, New Delhi

Registered Under Ministry of Micro, Small and Medium Enterprises (MSME), Govt of India

Authorized Information Center of Dr.C.V.Raman, AISECT GROUP

Affiliated to Vision Early Childhood Care & Education New Delhi,

Approved by Govt. of NCT & MHRD (Govt. of India)

Facilitation Center of DOEACC/NIELIT New Delhi, Department of Electronics & information technology (Deity)

Ministry of communication & Information Technology Govt. of India

Application Form - Authorized Center for Students Help Desk (SHD)

PERSONAL PROFILE OF PROMOTER/ DIRECTOR:

One Coloured
Photograph

01. Name of Promoter/ Director-----
02. Father's Name -----
03. Date of Birth-----Sex-----Nationality -----
04. Postal Address of Residence-----

05. City-----Land Mark-----
06. District-----State-----Pin Code-----
07. Telephone No. (With STD code)-----Fax-----
08. Mobile No-----
09. Email ID-----
10. Highest Qualification-----

ORGANIZATION PROFILE

1. Name of the Institution:
2. Year of Establishment:
(Attach Proof)
3. Type of Institution:
(Trust/ Society/ College/ Company/ Firm)
4. Institution Full Postal Address:
(Attach Proof)

City:

State:

Pin Code:

5. Communications Details of Institution:

STD Code:

Signature of Director

Seal

Contact Number:

Fax Number:

Mobile Number:

Email Address:

Website Address:

6. Premises Details of Institution:

(Owned/ Rented/ Lease/Others)

7. Carpet Area (Sq.Ft):

8. Site Area (Sq.Ft):

g. Name of Preferred Courier Services:

10. Infrastructure Details (In Numbers):

Counselling Rooms:

Training Rooms:

Library:

Meeting Room:

Administrative Area:

TERMS AND CONDITIONS

1. The SHD management shall comply with all the provisions, rules and regulations framed from time to time by the MIMT.
2. The SHD management shall maintain registers and all records with regard to the students and produce the same as and when required by the MIMT.
3. The SHD management shall not collect overtly or covertly any capitation fee or donation from the students and also not charge any fee other than the prescribed fee and charges approved by the MIMT.
4. The SHD management is not authorized to issue any certificate/ diploma/ degree to any of the students of their centre by using the name, logo and style of MIMT. The MIMT will treat such certifications as counterfeit and shall have full rights to revoke the affiliation of the SHD and also take appropriate legal action against the SHD management.
5. The SHD Management shall be responsible for implementing the policies, programmes, and instructions of the MIMT, from time to time.
6. The SHD Management shall be solely responsible for any claim raised by any students under consumer protection Act or any other Law.
7. The SHD management shall submit complete fees of students which includes registration fees, examination fees and/or any other fees as prescribed at the time of submission of student admission/examination form. In case of deficiency in fees or eligibility, the forms will be rejected without any notice to SHD management and the SHD shall be the sole responsible for any claim of students under such conditions.
- 8 . In case of cancellation of student admission on the request of the SHD management before the allotment of enrollment number by the Universities, the fee can be refunded after deducting an amount as per the norms. Prescribed by the Universities. No fees will be refunded under any circumstances after allotment of enrollment by the MIMT.

Signature of Director

Seal

9. In case of cancellation of the agreement by any party, the SHD management will have legal & moral binding, to cater to all liabilities, whatsoever, towards students.
 - a By virtue of any reasons if an outstanding exists in the SHD account of the SHD, then the SHD is bound to settle the same within 7 days from the date of intimation by the MIMT. Failing to do so, the SHD agrees to pay additional penal fees at a cumulative interest of @ 12% per annum on monthly basis along with the original amount to the office of the MIMT from the date on which outstanding occurs. If in case the SHD ignores such notification issued by the MIMT then they are bound to follow any decision taken by the MIMT for discontinuation of the activities of SHD
 - b The SHD management will operate only at location(s) which has been approved by the MIMT and in no case will change the location without the permission of MIMT. Failing to do so will lead to the cancellation of SHD without any further claim.
2. All disputes related to the MIMT, SHD, or any other associated party will be subject to the jurisdiction of Varanasi, Uttar Pradesh only.
3. The SHD management agrees that the permission to operate as the SHD has been provided provisionally for a stipulated period of time by the MIMT and extension/ renewal/ termination of the same will be dependent on decision of the MIMT.

DECLARATION

1. I / We certify that all the information given above and in the preceding pages signed by me / us is / are complete and correct.
2. I / We declare that the institute will abide by all the rules and directions of MIMT given time to time.
3. I / We declare that I / We am / are authorized to sign on behalf of my organization and that my directors and shareholders / members (where relevant) are in total agreement of my / our application.
4. I / We hereby agree with all the terms and conditions as mentioned in this application form.

Head of the Institution Name

Place:

Date:

Signature and Seal

Signature of Director

Seal